

Accounting Manager

Lacey, Washington

Are you an experienced accounting manager with great organizational skills and laser-like attention to detail? Do office potlucks, community involvement, and companywide campouts sound like home to you? Our Lacey team wants to hear from you!

Who we are

SCJ Alliance is a 100% employee-owned company with the mission to serve our clients, communities, and each other with creativity, knowledge, insight, and perspective. With great projects and a fun-loving team, our firm has been named as both one of the nation's fastest growing and best places to work in recent years. We specialize in civil engineering, transportation planning & design, environmental & urban planning, landscape architecture & design, and public outreach. Our mantra "Anticipate. Envision. Create" captures our work environment and project approach.

What you'll be doing

- **Supervising Finance staff.** Our AP/AR specialist, billing specialist, and payroll manager all report to the accounting manager. You'll be training, mentoring, and acting as backup for them, as well as developing written procedures for all finance operations.
- **General ledger.** You'll get plenty of variety, including handling journal entries, reconciling G/L accounts, creating reports, and helping with month- and year-end close.
- **Invoicing, banking, and payroll.** As a consulting firm, we rely on invoicing to get paid. You'll play a critical role by reviewing and helping prepare invoices, and helping managers collect delinquent accounts receivable. You'll also be preparing bank and payroll reconciliations.

What you bring

- BA in accounting or finance. Professional accounting designation preferred.
- Working knowledge of GAAP.
- Advanced Excel and accounting software experience (Deltek preferred).
- Prior experience in the engineering, architectural, or similar service-type company preferred.
- High attention to detail with strong communication and organizational skills.
- Ability to work independently, meet deadlines, and manage priorities.
- Character of high integrity, trustworthiness, and reliability.

What we bring

- [An unbeatable culture!](#) Firm-wide campouts, [mugshots](#), gold-medal [costume competitions](#)...you'll love coming to work.
- [Quality projects.](#) We pursue work that improves communities, challenges us, and makes a difference.
- [Community involvement opportunities](#) and a charitable matching program.
- Retirement benefits: 401(k) & employee stock ownership plans.
- Paid time off.
- Health and other insurance plans tailored to your needs.

Visit scjalliance.com/careers to apply.